



Minutes of Friends of Pittville Executive Committee Meeting – 13 November 2008

1. Members Present

Hon Chairman Dave Prince (DP)
Hon Secretary Ron Pattinson (RP)
Hon Treasurer Paul Weston (PW)
Park Watch - Desmond Fitzgerald (DF)
Ward Cllr. Diane Hibbert (DH)
Ward Cllr. Tim Cooper (TC)
Fiona Clarke
Colin Eynon (CE)
Judy Langhorn (JL)
Daud McDonald (DM)
Ann Roberts (AR)

1.1 Apologies

Arran Stibbe (AS)

2. Minutes of Executive Committee (Excom) Meeting – 19 September 2009

The minutes of the previous Committee Meeting and the AGM were unanimously approved as being a true record of the meeting.

3. Matters Arising (Previous Minutes' reference)

3.1 Item 4.4 – PARA co-opted member

Since Para have been approached on several occasions to provide a representative, and had promised to discuss it at their committee meetings, it was felt that no further approaches will be made and the position of co-opted member for PARA will remain unfilled unless an acceptable nomination is received from PARA. **Closed**

3.2 Item 6 – Membership Subscriptions

After discussion on level of membership subscription the Excom concluded that the current level of £2 and 50p for concessions was acceptable. **Closed**

There was further discussion on the difficulty of collecting renewal subscriptions. TC suggested that members be invited to complete a standing order for the subscription amount and that a suitable form be available at the next AGM. PW to provide a suitable sample form at next Excom Meeting. **Action – PW**

TC also suggested that the next Newsletter contain a membership application form. **Action - FC**

4. Committee Workload and Responsibilities.

4.1 Hon. Secretary's Duties

The Hon. Secretary (RP) produced lists of the duties he has carried out. They were divided into General Admin, Membership issues, Meetings and Newsletters. The duties were itemised to form guidelines for whoever assumed some of the responsibilities.

The Hon Secretary agreed to continue to be the point of contact for the FoP membership and to deal with general communication for the moment.

4.2 Membership Issues

JL agreed to take on this responsibility. RP provided copies of all the relevant membership files. JL will now liaise with the Hon, Treasurer on membership matters. JL / PW still need to provide RP with membership details in order to maintain the email address lists on the web server.

Action – JL & PW

4.3 Meetings

FC agreed to take on the responsibility for arranging future meetings and taking minutes. RP provided copies of the relevant files.

Action - FC

4.4 Newsletters

FC agreed to take on the responsibility for the publication and delivery of future newsletters. RP has already provided copies of the relevant files.

Action - FC

4.5 HLF Working Groups

The Excom agreed that RP & FC should continue to attend any future working group meetings held by CBC. RP will contact Rosemary Mansbridge to suggest DM is also invited to future meetings to represent the views of the St Pauls area.

Action – RP

4.6 Web Site Maintenance

RP agreed to continue to maintain the web site and mailing lists on the server. RP also provided PW with notional costing of the website to demonstrate the hidden costs which FoP has not had to bear to date.

5. Future Direction of FoP

5.1 Role after Result of HLF Stage I Application.

DP reiterated that FoP will continue to have a role in the development of the Park regardless of the outcome of the Stage I bid. In the worst case scenario of an unsuccessful bid, there will still be work needed in the Park and the match funding will be used for Park improvements, subject to CBC cabinet approval.

5.2 Replacement of Bridge across Lower Lake.

Severn Trent Water Authority (STWA) has provided money to CBC as a result of the floods of 2007 and a substantial part of this is earmarked for the bridge replacement. There is reluctance in CBC to proceed with this since the replacement project is an integral part of the Stage I bid. The cost of this project could easily be part of the match funding and the Excom did not see a conflict. The money from SWTA is already available.

In the period until the result of the bid is known, the consultation process on the bridge design, which will be required after a successful Stage I bid, could begin now.

CE queried whether the current position of the bridge was acceptable, bearing in mind the floods of 2007. DF pointed out that 2007 was a singularly exceptional year for flooding. The location of the bridge, which was agreed in the consultation process leading up to the HLF bid, is also historically the correct one. There is not really any practical alternative one.

DP will invite Rob Bell to the next Excom meeting to discuss the subject of the bridge more fully.

Action - DP

6. AOB

6.1 Member Feedback

DF suggested that members should be asked for feedback. Once a suitable form has been devised, It will be published in a newsletter and on the website, asking for responses via the FoP website Contact page. An incentive of a large photographic print from an area of the Park was suggested as a prize for a draw among those who answered the survey. RP will provide a selection.

Action - RP

6.2 Acknowledgement of Project Inputs from Public

FC will include an acknowledgement in the next Newsletter, to be published in early January.

Action - FC

7. Date of Next Meeting

Thursday 8th January 2009 Venue TBD

Action - DH