



Minutes of Friends of Pittville Executive Committee Meeting – 15 May 2008

1. Members Present

Chairman – Tony Mason (TM)
Hon Secretary – Ron Pattinson (RP)
Hon Treasurer – Paul Weston (PW)
Rtd. Ward Councillor - Dave Prince (DP)
Ward Councillor - Diane Hibbert (DH)
Park Watch – Desmond Fitzgerald (DF)
Fiona Clarke (FC)
Anne Roberts (AR)
Colin Eynon (CE)

1.1 Apologies

Roger Turner (RT)
Dave Anderson (DA)
Arran Stibbe (AS)

2. Minutes of Executive Committee (Excom) Meeting – 6 August 2007 and AGM – 24 October 2007

The minutes of the previous Committee Meeting and the AGM were unanimously approved as being a true record of the meeting.

Errata: Under Paragraph 7, Committee Membership, the subparagraphs 7.1 and 7.2 are incorrectly numbered 8.1 and 8.2.

3. Matters Arising (Previous Minutes' reference)

3.1. Small Grant Application (3.2) and Young People's Heritage Grant (3.3)

On hold pending result of Heritage Lottery Fund (HLF) bid.

Pending

3.2. Correspondence Received (3.6)

Better communication has been established with CBC and a small working group to consider press releases relating to HLF bid has been established with one of TM, RP or FC to attend.

Closed

3.3. Notice Board (3.5)

Notice Boards have now been erected

Closed

3.4. Projects (3.7)

The results of the survey carried were published on the website and have been passed to the HLF working groups.

Closed

3.5. Dunalley School (5.2)

Not discussed and remains open

Open: Action DH

3.6. PARA Co-opted Member (7.2)

To date, no replacement for Peter Simmons has been nominated by PARA.

Open

3.7. A.O.B (8.1)

The delivery of Newsletters in the St Paul's area is now undertaken by our own members.

Closed

3.8. A.O.B. (8.2)

Not discussed at this meeting.

Action: Open (FC)

DP advised the meeting that the Pump Room management had refused to release the notice board situated near the car park.

Closed

DP also advised the Excom that the notice board for the children's play area had still not been erected and that the other one for the cafeteria area may have been appropriated by another ward. DP will contact JC to resolve both these issues.

Action: DP and JC

4. Progress Report on Project Planning Grant Application

TM outlined the progress made by the working groups and briefed the Committee on some of the projects which are to be included in the "Master Plan" for submission to the HLF in October. The project had been delayed due to an outside unrelated need for flood relief planning dictated by the Environment Agency (EA). Initially, because there was a potential to impinge on the HLF project, a request for a postponement of the submission date was sought from HLF but turned down.

It was gratifying to see that some of the projects at the top of the list generated by FoP survey are also high on the priority for the HLF bid. The exact details can't yet be published until there has been a significant community consultation process and the final submission has been approved by the Cabinet. The current plan was to be submitted to the Project Board for approval the day following this meeting. The following was received from the Project Manager the following day:

"You will recall that the Master Plan, which had been revised following the very helpful meeting earlier this month, went before the Project Board for approval this afternoon. Discussion was again very helpful and positive and the draft master plan has been approved for consultation. Final descriptive wording is to be agreed by the Project Board by the end of next week."

RP will attend a communications group shortly regarding the wording and content of the associated Press Release.

The subject of parking was again raised and DH briefed the Excom on current ideas to alleviate the problem in both the Evesham Road and around Pittville Lawn.

Looking for ways to contribute after the successful bid, members suggested acting as, perhaps, guides around the Estate and Park, using whatever language skills members had. In addition, CE suggested that people on Community Service Orders should be utilised for the maintenance of the Park and to assist with work which will be required once the detailed plan is approved.

RP will ask the Project Manager at what level Friends of Pittville (FoP) can assist in the longer term. **Action: RP**

5. Financial Report

PW reported that the bank balance stands at £539. He also clarified that the Constitution requires an annual subscription from members.

6. Friends of Pittville and Committee Membership

- 6.1 Currently, the FoP membership stands at 135.
- 6.2 When the next newsletter is delivered, a notice of subscription renewal will be sent to members along with a stamped and addressed envelope for returned subscriptions. RP will supply an up to date address list of members to PW, who, with DP, will organise how the deliveries will be effected. **Action: PW, DP, RP**
- 6.3 DP suggested that a stall in the Park be used during the summer to publicise the FoP and increase membership, bearing in mind that the stated objectives of FoP go far beyond the scope of merely supporting the HLF bid. Help needed from Excom members. **Proposed date w/e 28 & 29th June.**
- 6.4 **PARA Co-opted Excom Member.** CE has been requested to make informal contact with Beryl and Les Bonney to broach the subject again. **Action CE**
- 6.5 **Ward Councillor Co-opted Member.** TM is to approach the new Ward Councillor, Tim Cooper, with a view to inviting him to become a co-opted member of the Executive Committee. **Action: TM**

7. Report from Liaison Members

CE briefed the Excom on the current state of the plans to move and expand St Vincent's Centre. A brief outline of the location layout in the area between Dunalley School and the park was given. St Vincent's will be conducting a public consultation process with those most closely affected by the move.

It was felt that FoP should give appropriate support to this worthy facility and RP suggested that CE liaise to see what help could be given to publicise the relevant information via the FoP website. **Action: CE and RP**

8. Any Other Business

None

9. Date of Next Meeting

The date for the next Excom Meeting is set for Friday 19th September 2008.

DH will liaise with Pittville / Dunalley Schools as possible venues for the AGM. If at Pittville School, RP will liaise with John Clayton about PA system for the evening. **Action: DH & RP**