

## Heritage Working Group Meeting – 16 October 2007

The meeting was chaired by Rosemary Mansbridge (RM), who also chairs the community consultation working group where Fiona represents us. Present were Rob Lindsey(RL) (Development Control Manager), Adam Reynolds(AR) (Parks Development Manager), Tom Mimmagh(TM) (Property Maintenance Manager), Claire Stenson(CS) (Parks Technical Officer), and Ray Taylor(RT) of the Landscape Agency, who are the consultants for the Stage I bid. Absent were Patrick James(PJ) (Director Landscape Agency) and Karen Radford(KR) (Conservation and Heritage Officer). RT has a very extensive experience from previous employment with the HLF.

RM took us through the broad aspects of the structure of the Management Structure starting at the top with the Project Board (Senior Users - Pittville Cllrs, Executive - Cabinet members, and Senior Supplier (?)). Below the board are the project Manager (RM) and the Overview and Scrutiny Committee. Then there are the two working groups, The Community Consultation Group and the heritage Working Group.

It was also explained that the HLF grant (Target and max. of £5,000,000) may not represent more than 75% of the cost of the project under the Parks for People program, and that at least 5% must be cash from CBC's own resources; the rest may come from partnership deals with sponsorships. The Project Board will require from this working group a broad range of projects, much like a shopping list, all costed so as to provide a comprehensive selection from which various projects can be chosen to show exactly what can be achieved for specific costs. To achieve the max grant, CBC are planning various expenditure levels up to around £7,000,000 and will have to be prepared to spend up to £2,500,000 from own sources. Stage I application must be submitted by September 2008. If successful, then Stage II detailed application will have to be submitted leading to contracts being awarded in 2012 and completion of the work in 2014.

RT then guided the meeting through his checklist of items which need to be researched. This checklist basically represent the index of the final stage I submission. There proved to be a huge amount of detailed information which the CBC officers will have to find and present. RT will visit CBC again on 31stOct/1stNov. I will also attend this ad hoc meeting. The results of the FoP survey was also presented to the group and well received, as was a copy of the slideshow from Jephson Gardens.

Everyone was reminded of the 5 requirements for achieving a HLF grant:

- 1. Increase the range of audiences**
- 2. Conserve and improve heritage value**
- 3. Increase the range of volunteers involved**
- 4. Improve skills and knowledge through training**
- 5. Improve management and maintenance.**

The next working group meeting will be 3rd December.

Hon Secretary  
Friends of Pittville